

### **Company Dashboard**

The Company Dashboard provides company users with a summary of information related to their NMLS records. Company users can use the links on the Dashboard to access relevant pages in NMLS. See *Figure 1* below for an image of the Company Dashboard, located under the Home tab.

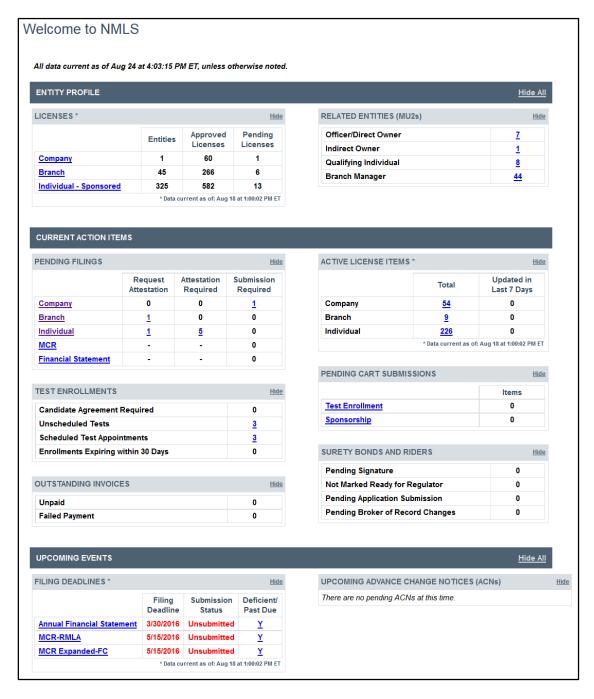


Figure 1: Company Dashboard

Below is a detailed breakdown of each section, including link destinations and common usage.

## **Entity Profile**



Figure 2: Entity Profile

## Licenses (see Figure 2)

	Heading	Destination	Used To:
A	Company	Composite View tab:  View License/Registration  List	Check the status of approved and pending company licenses; view outstanding license items.
В	Branch	Composite View tab:  Branch Search	Check the status of approved and pending branch licenses; view outstanding license items.
С	Individual - Sponsored	Composite View tab: View Licensed Individuals Summary	Check the status of approved and pending individual licenses; view outstanding license items.

Figure 3: Licenses Section of the Company Dashboard

#### NOTE:

Updated: 10/2/2015

- Data contained within the Licenses section is refreshed every two hours.
- Please refer to the <u>License Status Definitions</u> document that identifies each license status in NMLS and provides suggested next steps.

# **Entity Profile (continued)**

Updated: 10/2/2015

# Related Entities (MU2s) (see Figure 2)

	Heading	Destination	Used To:
D	Officer/Direct Owner	Composite View tab: View Current MU2 Associations	View individuals identified in the <i>Direct Owners/Executive Officers</i> section of the  Company (MU1) Form.
E	Indirect Owner	Composite View tab: View Current MU2 Associations	View individuals identified in the <i>Indirect</i> Owners section of the Company (MU1) Form.
F	Qualifying Individual	Composite View tab: View Current MU2 Associations	View individuals identified in the <i>Qualifying Individuals</i> section of the Company (MU1) Form.
G	Branch Manager	Composite View tab: View Current MU2 Associations	View individuals identified in the <i>Branch Managers</i> section of the Branch (MU3) Form.

Figure 4: Related Entities Section of the Company Dashboard

## **Current Action Items**

## **Pending Filings**

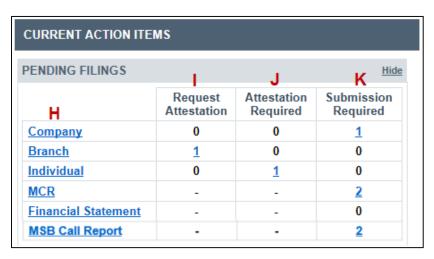


Figure 5: Current Action Items - Pending Filings

## Pending Filings (see Figure 5)

Updated: 10/2/2015

	Link	Destination
	Row Headers	
	Company	Create a Company Filing
Н	Branch	Branch Filing(s)
	Individual	Individual Filing(s)
	MCR	0 0
	MSB Call Report	
	Financial Statement	Manage Filings – Financial Statements
	Request Attestation Column	
	Company	Company Filing – MU2 Forms
I	Branch	<b>3</b> \ /
	Individual	Individual Filing(s) – Filtered to display filings in a
		Request Attestation status
	Attestation Required Column	
	Company	Company Filing – MU2 Forms
J	Branch	<b>3</b> \ /
	Individual	Individual Filing(s) – Filtered to display filings in an
		Attestation Requested status
	Submission Required Column	
	Company	Company Filing – Business Activities Page
K	Branch	<b>3</b> \(\( \) \( \)
	Individual	Individual Filing(s) – Filtered to display filings in a
		Submission Required status
	MSB Call Report	MSB Call Report

Figure 6: Pending Filings Section of the Company Dashboard

## **Current Action Items (continued)**

#### **Active License Items**

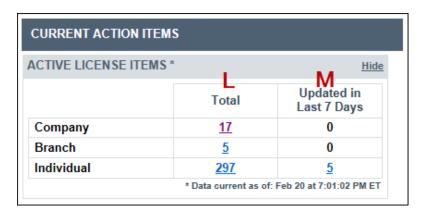


Figure 7: Current Action Items - Active License Items

**NOTE:** Data contained within the Licenses section is refreshed every two hours.

The Active License Items section only reflects current license items on approved and pending licenses.

#### Active License Items (see Figure 7)

Updated: 10/2/2015

	Heading	Destination	Used To:
L	Total	Tasks: License Item List	View all outstanding active license items.
М	Updated in Last 7 Days	Tasks: License Item List	View outstanding active license items that have been placed or updated in the past 7 calendar days.

Figure 8: Active License Items Section of the Company Dashboard

**NOTE:** Data contained within the Active License Items section is refreshed every two hours.

# **Current Action Items (continued)**

#### **Test Enrollments**

Updated: 10/2/2015

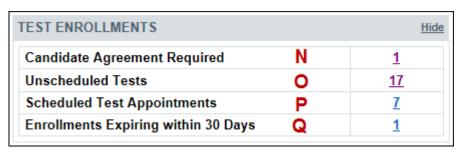


Figure 9: Test Enrollments Section of the Company Dashboard

## Test Enrollments (see Figure 9)

	Heading	Destination	Used To:
N	Candidate Agreement Required	Awaiting Candidate Agreement Acceptance displaying results for individuals who need to accept the Candidate Agreement.	Identify individual MLOs who have not accepted the Candidate Agreement (must be completed by MLO prior to scheduling an appointment).
0	Unscheduled Tests	Schedule Appointments displaying open enrollment windows without a current test appointment.	Schedule test appointments.
Р	Scheduled Test Appointments	Reschedule/Cancel Appointments displaying current test appointments	Manage scheduled test appointments.
Q	Enrollments Expiring within 30 Days	All Open Test Enrollment Windows displaying open test enrollment windows expiring within 30 days	Identify open test enrollment windows expiring within 30 days.

## **Outstanding Invoices and Pending Cart Submissions**



Figure 10: Current Action Items - Outstanding Invoices and Pending Cart Submissions

## Outstanding Invoices (see Figure 10)

	Heading	Destination	Used To:
R	Unpaid	Invoice Search displaying results for invoices in an Unpaid status	Pay an invoice created by a state regulator or the system.
s	Failed Payment	Invoice Search displaying results for invoices in a Failed Payment status	Re-pay a failed payment.

Figure 11: Outstanding Invoices Section of the Company Dashboard

## Pending Cart Submissions (see Figure 10)

Updated: 10/2/2015

	Heading	Destination	Used To:
Т	Test Enrollment	MLO Testing & Education:  MLO Testing & Education – Home	Navigate to the Testing Home page to pay for SAFE exams, such as the National Component with Uniform State Content.
U	Test Enrollment Items	MLO Testing & Education:  Test Enrollment Cart	Pay for SAFE exams added to the testing cart, but not yet submitted for payment.
V	Sponsorship	Filing: Sponsorship Cart	Pay for individual sponsorship requests not yet submitted to a state regulator.
w	Sponsorship Item	Filing: Sponsorship Cart	Pay for individual sponsorship requests not yet submitted to a state regulator.

Figure 12: Pending Cart Submissions Section of the Company Dashboard

## **Surety Bonds**

Updated: 10/2/2015

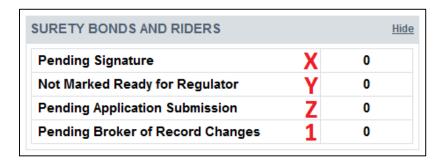


Figure 13: Surety Bonds

## Surety Bonds (see Figure 103)

	Heading	Destination	Used To:
X	Pending Signature	Surety Bond Management:  Manage Bonds	Count of bonds or riders pending principal signature.
Υ	Not Marked Ready for Regulator	Surety Bond Management:  Manage Bonds	Count of bonds or riders that are signed but not marked ready for the regulator.
Z	Pending Application Submission	Surety Bond Management:  Manage Bonds	Count of surety bonds that are marked ready but are awaiting submission of a MU1.
1	Pending Broker of Record Changes	Surety Bond Management:  Manage Bonds	Count of Broker of Records that are pending a signature.

Figure 13: Surety Bonds Section of the Company Dashboard

## **Upcoming Events**

Updated: 10/2/2015



Figure 145: Upcoming Events

#### Filing Deadlines (see Figure 14)

	Link	Destination	
	Annual Financial Statement: Row Header	Filing:  Manage Filing – Financial Statements	
2	Annual Financial Statement: Deficient/Past Due	Tasks:  License Item List filtered to display outstanding Financial Statement license items	
	MCR-RMLA: Row Header	Filing: Mortgage Call Reports	
3	MCR-RMLA: Past Due/Deficient	Tasks:  License Item List filtered to display outstanding Mortgage Call Report license items	
	*MCR Standard-FC: Row Header	Filing: Mortgage Call Reports	
4	MCR Standard-FC: Deficient/Past Due	Tasks:  License Item List filtered to display outstanding Mortgage Call Report license items.	
	MSB Call Report: Row Header	Filing: MSB Call Report	
5	MSB Call Report: Deficient/Past Due	Tasks:  License Item List filtered to display all Money Services Businesses license items.	

Figure 156: Filing Deadlines Section of the Company Dashboard

<sup>\*</sup>The MCR Standard-FC link **DOES NOT DISPLAY** for companies who are Fannie Mae, Freddie Mac Seller/Service, or a Ginnie Mae Issuer. The MCR Expanded-FC link **DOES DISPLAY** for companies who are a Fannie Mae or Freddie Mac Seller/Servicer or a Ginnie Mae Issuer. Companies can make this designation on the Company (MU1) Form.

## **Upcoming Advance Change Notices (ACNs)**



Figure 17: Upcoming Advance Change Notices (ACNs)

## **Upcoming Advance Change Notices (ACNs) (see Figure 15)**

	Heading	Company	Branch
5	15 or Less	Links from the counts will allow users to navigate to the View	Links from the counts will allow the user to navigate to a list of branches with upcoming ACNs, where they can select a branch for more
6	16-30		
7	31 or More	Advance Change Notices page.	information.

Figure 18: Upcoming Advance Change Notices (ACNs) Section of the Company Dashboard

#### NOTE:

Updated: 10/2/2015

- The MCR row headers only display if a company holds a license associated to the mortgage industry.
- Data contained within the Upcoming Events section is refreshed every two hours.

For more information, contact the NMLS Call Center at 1-855-NMLS-123 (1-855-665-7123).