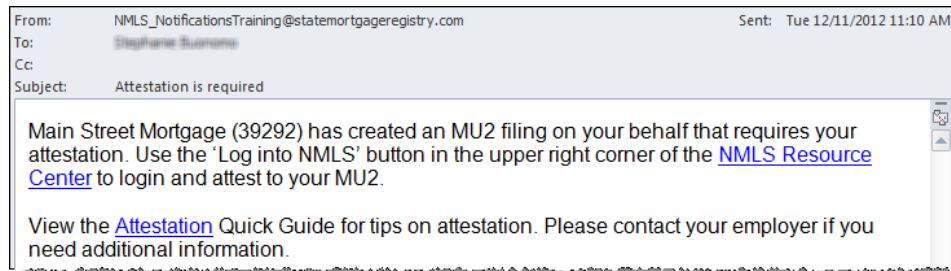




## INDIVIDUAL (MU2) FORM ATTESTATION

If you are required by your state regulator to complete your own Individual (MU2) Form, an individual account is required to complete and attest to a filing. See the [Create an Individual Account](#) quick guide for instructions.

An Individual (MU2) Form is initiated and maintained within the company account. Once the form is created or modified by your company, you must log in to your individual account and attest to the form. You will receive an email notification letting you know that attestation is required. An example of that email is shown below:



### Attesting to an Individual (MU2) Form

Once the email above is received, continue with the following steps.

1. Click the **Filing** tab.
2. Click **Individual** from the sub-menu.
3. Click the **Review and Attest** button.



4. Complete all sections listed on the left navigation panel, starting with *Identifying Information* through *Credit Report Request*. Save all data prior to selecting "Next" to move to the next section of the Form.

**NOTE:** The credit report or criminal background check requirement for an Individual (MU2) Form is determined by your state regulator. Consult your [state checklists](#) and the [CBC Requirements Chart](#) to determine if either is required in NMLS. See the [Credit Report Submission Quick Guide](#) or the [Completing the Criminal Background Check Quick Guide](#) for further details.

5. Click **Attest and Submit** on the left navigation panel.
6. After reviewing the attestation language, select the checkbox next to *I verify that I am the named person above and agree to the language as stated.*
7. Click the **Attest** button.

Attest and Submit

John Alvarado (44617) MU2 filing created 12/26/2013 by AlvaradP - Alvarado Mortgage Co..

Please be aware that certain information from this filing and related to your licenses/registrations will be considered public. For details on what is considered public, click here.

All completeness checks are clear. Review the attestation language, select the checkbox, and click **Attest** to record your attestation and send the filing back to your company for submission.

I John Alvarado (44617), (Applicant) on this date Thursday, December 26, 2013 swear (or affirm) that I executed this application on my own behalf, and agree to and represent the following:

- (1) That the information and statements contained herein, including exhibits attached hereto, and other information filed herewith, all of which are made a part of this application, are current, true, accurate and complete and are made under the penalty of perjury, or un-sworn falsification to authorities, or similar provisions as provided by law;
- (2) To the extent any information previously submitted is not amended, and hereby, such information remains accurate and complete;
- (3) That the jurisdiction(s) to which an application is being submitted may conduct any investigation into my background, in accordance with all laws and regulations;
- (4) To keep the information contained in this form current and to file accurate supplementary information on a timely basis; and
- (5) To comply with the provisions of law, including the maintenance of accurate books and records, pertaining to the conduct of business for which I am applying.

If an Applicant has made a false statement of a material fact in this application or in any documentation provided to support the foregoing application, then the foregoing application may be denied.

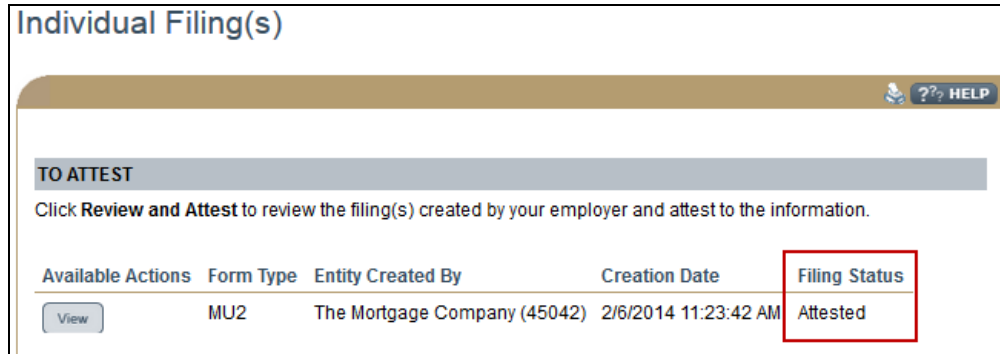
I verify that I am the named person above and agree to the language as stated.

Attest

**NOTE:** An Individual (MU2) Form will not require payment after the *Attest and Submit* page.

## How do I know if my attestation is complete?

The status on the *Individual Filing(s)* page should display Attested and your company administrator will receive an email notification letting them know you have completed your attestation requirement.



**Individual Filing(s)**

TO ATTEST

Click **Review and Attest** to review the filing(s) created by your employer and attest to the information.

Available Actions	Form Type	Entity Created By	Creation Date	Filing Status
<a href="#">View</a>	MU2	The Mortgage Company (45042)	2/6/2014 11:23:42 AM	Attested

### Next Steps:

The attested Individual (MU2) Form will be submitted on your behalf via the company's account on NMLS and you will receive an email confirmation at this time.

For help with system navigation, contact the NMLS Call Center at 1-855-NMLS-123 (1-855-665-7123).