

Illinois Department of Financial & Professional Regulation Division of Banking Electronic Surety Bond Conversion Plan

Who is required to convert their surety bond to NMLS?

Electronic surety bonds (ESB) for the license/registration types will be available in NMLS starting **January 23, 2017**. Companies holding any of these license/registration types are *required* to convert their existing surety bond to NMLS via the submission of an ESB by **December 31, 2017**.

- Residential Mortgage License
- Exempt Company Registration

Has the agency surety bond form changed?

All surety bonds have changed to accommodate the functionality in NMLS. Some of the changes include, but are not limited to:

- Trade names are not required to be listed.
- Illinois loan production number is not required.
- Surety's NAIC # has been added and address removed.
- Hard copies are no longer filed with the Department upon conversion.

Will this affect license renewal?

The conversion to an electronic surety bond form is required for the 2018 Renewal for all of the above-referenced license/registration types. Renewal requests will be placed on hold pending submission and review of the electronic surety bond.

Electronic Surety Bond Conversion Process

What should licensees/registrants do first?

Current licensees/registrants must first grant authority to their surety bond producer in NMLS. Licensees/registrants must then contact their surety bond producer to prepare their electronic surety bond.

How should the bond be prepared?

The bond number on the electronic surety bond should be exactly the same as the number that appears on the original bond form that was submitted in hard copy. The amount of the electronic surety bond must represent the current bond obligation, including all riders issued since the original date of the bond.

How do licensees/registrants finalize their electronic surety bond in NMLS?

After the surety bond producer has prepared the bond in NMLS, an officer of the company must attest to and submit the bond. The surety bond will then be managed entirely through NMLS.

What resources are available to help with this conversion?

Electronic Surety Bond Training

NMLS offers a [Electronic Surety Bond \(ESB\) Course](#) available on the [NMLS Resource Center](#) for all ESB-related information and to assist in the process of converting and creating new bonds in NMLS. This e-learning tool aggregates and consolidates all of the different resources and information available on the NMLS Resource Center and CSBS Learning Management System. The ESB Course contains recorded webinars, documentation, workflows, and other valuable resources for surety companies, surety bond producers, and NMLS licensees.

Electronic Surety Bond Guides

Visit the [Quick Guides – Company](#) section of the [NMLS Resource Center](#) for more information about the Electronic Surety Bond process.