



Surrender of License Agency-Specific Requirements



HAWAII MORTGAGE LOAN ORIGINATOR LICENSE

Instructions

Notify the Hawaii Division of Financial Institutions (“DFI”) through NMLS when surrendering a mortgage loan originator license.

1. Review and ensure your NMLS record contains up-to-date information.
2. File the surrender request through the NMLS.
3. Send nothing to the DFI for surrender. We may request additional information upon review of your surrender; watch your e-mail for such requests.
4. Upon completing our review, your license status will be changed in NMLS to “Terminated-Surrendered/Cancelled”.
5. There is no fee to surrender.

For U.S. Postal Service:

Division of Financial Institution
Department of Commerce and Consumer Affairs
P.O. Box 2054
Honolulu, HI 96805

For Overnight Delivery:

Division of Financial Institution
Department of Commerce and Consumer Affairs
King Kalakaua Building
335 Merchant Street, Rm. 221
Honolulu, HI 96813

WHO TO CONTACT – Contact DFI MLO licensing staff by phone at (808) 586-2820 or send your questions via e-mail to dfi-nmls@dcca.hawaii.gov for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.