



# IL Mortgage Loan Originator Surrender Checklist (Individual)

---

## CHECKLIST SECTIONS

- [General Information](#)
- [Requirements Completed in NMLS](#)
- [Requirements Submitted Outside of NMLS](#)

## GENERAL INFORMATION

### Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. Send nothing to Illinois Department of Financial and Professional Regulation for surrender. We may request additional information upon review of your surrender; watch your email for such requests.

### Help Resources

- [Individual License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

### Agency Contact Information

Contact Mortgage Banking Regulation licensing staff by phone at (844)-768-1713 or send your questions via email to [FPR.LOANORIGINATOR@Illinois.gov](mailto:FPR.LOANORIGINATOR@Illinois.gov) for additional assistance.

*Requested License Items-Electronic Submission Only:*

[FPR.LOANORIGINATOR@Illinois.gov](mailto:FPR.LOANORIGINATOR@Illinois.gov)

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

**REQUIREMENTS COMPLETED IN NMLS**

Complete	IL Mortgage Loan Originator	Submitted via...
<input type="checkbox"/>	<b>Submission of Surrender Request through Individual Form (MU4):</b> Request the surrender of the license through the submission of the Individual Form (MU4). See the <a href="#">Individual License Surrender Requests Quick Guide</a> for instructions.	<b>NMLS</b>

**REQUIREMENTS SUBMITTED OUTSIDE OF NMLS**

Complete	IL Mortgage Loan Originator	Submitted via...
<p>No items are required to be submitted outside of NMLS for this license/registration at this time.</p> <p>Illinois Department of Financial and Professional Regulation may request additional information upon review of your surrender. This information must be sent outside of NMLS, directly to the Illinois Financial and Professional Regulation at <a href="mailto:FPR.LoanOriginator@Illinois.gov">FPR.LoanOriginator@Illinois.gov</a>.</p>		