



## Surrender Checklist

Jurisdiction-Specific Requirements



# INDIANA SOS COLLECTION AGENCY BRANCH LICENSE

### Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. We may request additional information upon review of your surrender. The Collection Agency Branch should promptly respond to any requests for additional information.

**WHO TO CONTACT** – Contact *Indiana Secretary of State* licensing staff by phone at 317-232-6681 or send your questions via e-mail to [nmusgrave@sos.in.gov](mailto:nmusgrave@sos.in.gov) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.