



# LA Private Education Lender Surrender Checklist (Company)

---

## CHECKLIST SECTIONS

- [General Information](#)
- [Requirements Completed in NMLS](#)
- [Requirements Submitted Outside of NMLS](#)

## GENERAL INFORMATION

### Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. Return Original License to Louisiana Office of Financial Institutions, 8660 United Plaza Blvd, 2<sup>nd</sup> Floor, Baton Rouge, LA 70809.

### Help Resources

- [Company License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

### Agency Contact Information

Contact Louisiana Office of Financial Institution's licensing staff by phone at (225) 925-4660 or send your questions via email to NMLS@ofi.la.gov for additional assistance.

*For U.S. Postal Service & Overnight Delivery*

*Louisiana Office of Financial Institutions*

*Non-Depository Division*

*8660 United Plaza Blvd, 2nd Floor*

*Baton Rouge, LA 70809*

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

**REQUIREMENTS COMPLETED IN NMLS**

Complete	LA Private Education Lender	Submitted via...
<input type="checkbox"/>	<b>Submission of Surrender Request through Company Form (MU1):</b> Request the surrender of the license through the submission of the Company Form (MU1). See the <a href="#">Company License Surrender Requests Quick Guide</a> for instructions.	<b>NMLS</b>

NMLS ID Number	
Licensee Legal Name	

**REQUIREMENTS SUBMITTED OUTSIDE OF NMLS**

Complete	LA Private Education Lender	Submitted via...
<input type="checkbox"/>	<b>Return Original License:</b> Company is required to return its license to this agency.	<b>Mail:</b> <b>Louisiana Office of Financial Institutions</b> <b>8660 United Plaza Blvd,</b> <b>2<sup>nd</sup> Floor, Baton Rouge,</b> <b>LA 70809</b> <b>(<a href="mailto:NMLS@ofi.la.gov">NMLS@ofi.la.gov</a>)</b>