



MO Sale of Checks and Money Transmitter License Surrender Checklist (Company)

CHECKLIST SECTIONS

- [General Information](#)
- [Requirements Completed in NMLS](#)
- [Requirements Submitted Outside of NMLS](#)

GENERAL INFORMATION

Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. Return your current, original license certificate to the Missouri Division of Finance.

Help Resources

- [Company License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

Agency Contact Information

Contact [Missouri Division of Finance](#) licensing staff by phone at [\(573\) 751-3463](tel:573-751-3463) or send your questions via email to connie.street@dof.mo.gov for additional assistance.

For U.S. Postal Service:

*Missouri Division of Finance
P.O. Box 716
Jefferson City, MO 65102*

For Overnight Delivery:

*Missouri Division of Finance
301 W. High Street, Room 630
Jefferson City, MO 65101*

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

NMLS ID Number	
Licensee Legal Name	

REQUIREMENTS COMPLETED IN NMLS		
Complete	MO Sale of Checks and Money Transmitter License	Submitted via...
<input type="checkbox"/>	<p>Terminate Authorized Agents (Delegates) Locations: Prior to submitting the request to surrender the license, submit an updated Uniform Authorized Agent Report with an <i>End Date</i> for each authorized agent/delegate in NMLS.</p> <p>See the Authorized Agent Quick Guide for more information.</p> <p>Note: Failure to upload an Agent’s information and include an End Date when terminating an agent location results in that agent continuing to be registered as active with the state regulator.</p>	NMLS
<input type="checkbox"/>	<p>Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions.</p>	NMLS

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS		
Complete	MO Sale of Checks and Money Transmitter License	Submitted via...
<input type="checkbox"/>	<p>Return Current, Original License Certificate: This information must be sent outside of NMLS, directly to Missouri Division of Finance.</p>	<p>Mail to Missouri Division of Finance, PO Box 716, Jefferson City MO 65102</p>