NV-FID Money Transmitter License
Surrender Checklist (Company)

CHECKLIST SECTIONS

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

GENERAL INFORMATION

Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. You must return your original license certificate and pay any outstanding fees. We may request additional information upon review of your surrender; watch your email for such requests.

Help Resources

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

Agency Contact Information

Contact Nevada Financial Institutions Division licensing staff by phone at (775) 684-2970 or send your questions via email to FIDLicensing@fid.state.nv.us for additional assistance.

For U.S. Postal Service:
Nevada Financial Institutions Division
Attn: Application Processing
1830 E. College Pkwy, Ste 100
Carson City, NV 89706

For Overnight Delivery:
Nevada Financial Institutions Division
Attn: Application Processing
1830 E. College Pkwy, Ste 100
Carson City, NV 89706

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.
## REQUIREMENTS COMPLETED IN NMLS

<table>
<thead>
<tr>
<th>Complete</th>
<th>NV-FID Money Transmitter License</th>
<th>Submitted via...</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the <a href="#">Company License Surrender Requests Quick Guide</a> for instructions.</td>
<td>NMLS</td>
</tr>
<tr>
<td></td>
<td>Pay any Outstanding Fees: If the company has any outstanding fees or invoices, these must be paid prior to the surrender request being processed.</td>
<td>NMLS</td>
</tr>
</tbody>
</table>

## REQUIREMENTS SUBMITTED OUTSIDE OF NMLS

<table>
<thead>
<tr>
<th>Complete</th>
<th>NV-FID Money Transmitter License</th>
<th>Submitted via...</th>
</tr>
</thead>
</table>
|          | Submit a letter to the NFID of the intent to surrender. The letter should include the following:  
  - Location of Books and Records during the retention period including a contact name, phone number and email address  
  - Valid contact address and person to receive mail | Email to [FIDLicensing@fid.state.nv.us](mailto:FIDLicensing@fid.state.nv.us) and mail with the original license certificate to Nevada Financial Institutions Division |
|          | Original License Certificate: You must return your most current license certificate to the NFID licensing office. | Mail to Nevada Financial Institutions Division |