CHECKLIST SECTIONS

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

GENERAL INFORMATION

Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. Complete the Department’s surrender checklist – available at: https://ndbf.nebraska.gov/industries/delayed-deposit-services-payday-lenders-forms and return via electronic mail to dob.consumerfinance@nebraska.gov.
4. After the last day of business, return the physical license to the Department.
5. We may request additional information upon review of your surrender request and checklist information; watch your e-mail for such requests.

Help Resources

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

Agency Contact Information

Contact the Nebraska Department of Banking and Finance licensing staff by phone at (402) 471-2171 or send your questions via email to dob.consumerfinance@nebraska.gov for additional assistance.

For U.S. Postal Service:
Nebraska Department of Banking and Finance
P.O. Box 95006
Lincoln, NE 68509

For Overnight Delivery:
Nebraska Department of Banking and Finance
1526 K Street, Suite 300
Lincoln, NE 68508

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.
### REQUIREMENTS COMPLETED IN NMLS

<table>
<thead>
<tr>
<th>Complete</th>
<th>NE Delayed Deposit Services Branch License</th>
<th>Submitted via...</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>Submission of Surrender Request through Branch Form (MU3): Request the surrender of the license through the submission of the Branch Form (MU3). See the <a href="https://ndbf.nebraska.gov/industries/delayed-deposit-services-payday-lenders-forms">Company License Surrender Requests Quick Guide</a> for instructions.</td>
<td>NMLS</td>
</tr>
</tbody>
</table>

### REQUIREMENTS SUBMITTED OUTSIDE OF NMLS

<table>
<thead>
<tr>
<th>Complete</th>
<th>NE Delayed Deposit Services Branch License</th>
<th>Submitted via...</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>Department Surrender Checklist: Please complete and provide a Surrender Checklist, which is available at: <a href="https://ndbf.nebraska.gov/industries/delayed-deposit-services-payday-lenders-forms">https://ndbf.nebraska.gov/industries/delayed-deposit-services-payday-lenders-forms</a> and return via electronic mail to <a href="mailto:dob.consumerfinance@nebraska.gov">dob.consumerfinance@nebraska.gov</a>.</td>
<td>Email to Department of Banking and Finance at: <a href="mailto:dob.consumerfinance@nebraska.gov">dob.consumerfinance@nebraska.gov</a> OR Mail to Department of Banking and Finance at: 1526 K Street, Suite 300 Lincoln, NE 68508</td>
</tr>
<tr>
<td>☐</td>
<td>Physical License: Please return the physical, paper license to the Department upon the business closure.</td>
<td>Mail to Department of Banking and Finance at: 1526 K Street, Suite 300 Lincoln, NE 68508</td>
</tr>
</tbody>
</table>