CHECKLIST SECTIONS

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

GENERAL INFORMATION

Instructions

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. We may request additional information upon review of your surrender; watch your email for such requests.

Help Resources

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

Agency Contact Information

Contact the Special Audits division at the Texas Department of Banking by phone at (512) 475-1291 or send your questions via email to mgonzales@dob.texas.gov for additional assistance.

For U.S. Postal Service & Overnight Delivery:

Texas Department of Banking
Special Audits Division
2601 North Lamar Blvd.
Austin, TX 78705-4294

The applicant/licensee is fully responsible for all of the requirements of the license for which they are applying. The agency specific requirements contained herein are for guidance only to facilitate application through NMLS. Should you have questions, please consult legal counsel.
### REQUIREMENTS COMPLETED IN NMLS

<table>
<thead>
<tr>
<th>Complete</th>
<th>TX-DOB Money Transmission License</th>
<th>Submitted via...</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Submission of Surrender Request through Company Form (MU1):</strong> Request the surrender of the license through the submission of the Company Form (MU1). See the <a href="#">Company License Surrender Requests Quick Guide</a> for instructions.</td>
<td>NMLS</td>
</tr>
</tbody>
</table>

### REQUIREMENTS SUBMITTED OUTSIDE OF NMLS

<table>
<thead>
<tr>
<th>Complete</th>
<th>TX-DOB Money Transmission License</th>
<th>Submitted via...</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Transaction and Liabilities:</strong> The date of the last transaction conducted and any outstanding liabilities. This information must be sent outside of NMLS, directly to Texas Department of Banking using the method indicated.</td>
<td>Mail to TX-DOB</td>
</tr>
<tr>
<td></td>
<td><strong>Original License:</strong> Original license must be included with the correspondence upon surrender. This information must be sent outside of NMLS, directly to Texas Department of Banking using the method indicated.</td>
<td>Mail to TX-DOB</td>
</tr>
</tbody>
</table>